## **GEORGIA ADJUSTER EXAMINATION CONTENT OUTLINE**

(100 scored questions)	3. Commercial general liability
(100 scored questions)  I. PROPERTY AND CASUALTY INSURANCE TERMS AND RELATED CONCEPTS	a. Premises and Operations b. Products Completed Operations c. Personal and Advertising injury d. Fire legal e. Medical payments f. Occurrence form 4. Boiler and Machinery 5. Businessowners Policy (BOP)  D. Inland marine 1. Nationwide definition 2. Personal coverages 3. Commercial coverages 4. Personal Watercraft  E. Ocean marine 1. Hull 2. Cargo 3. Freight 4. Protection and Indemnity  F. Miscellaneous policies 1. Flood 2. Aviation 3. Farm and Crop 4. Title 5. Comprehensive Personal Liability (CPL)  G. Auto: Personal and Business 1. Liability 2. Medical Payments 3. Physical damage (collision and other than collision/comprehensive) 4. Uninsured motorists 5. Underinsured motorists 6. Who is an insured 7. Types of auto
AA. Mysterious disappearance	
FF. Law of Large Numbers	d. Temporary Substitute
II. GENERAL PROPERTY INSURANCE PRODUCT KNOWLEDGE PERTINENT TO ADJUSTERS48	<ul><li>8. Garage Coverage Form, including Garage keepers insurance</li><li>H. Additional Coverages</li></ul>
A. Standard Fire Policy  1. Basic coverages, provisions, and clauses 2. Limitations and restrictions 3. Proof of Loss 4. Loss requirements and inventories 5. Appraisal 6. Company options 7. Valuation  B. Personal lines 1. Dwelling and contents (DP forms) 2. Personal liability 3. Homeowners (HO forms)	1. Business Interruption 2. Time Element 3. Law and Ordinance 4. Valuable Papers and Records 5. Electronic Data Processing (EDP) 6. Others I. Surety Bonds J. Crime coverage 1. Employee dishonesty 2. Theft, Disappearance, and Destruction 3. Robbery and safe burglary 4. Premises burglary

- C. Commercial lines
- 4. Mobile Homes
  - 1. Commercial Package Policy (CPP)
  - 2. Commercial property
    - a. Building and personal property form

- b. Causes of loss forms
- c. Business income
- d. Extra expense

- 4. Premises burglary
- 5. Custodian
- 6. Messenger
- 7. Guard or watchperson
- 8. Fidelity bonds

## K. Professional liability

1. Errors and Omissions

	L. Umbrella/Excess liability M. Worker's Compensation
III.	PROPERTY AND CASUALTY POLICY CONTRACT
	PROVISION15
	A. Declarations
	B. Insuring agreement
	C. Conditions
	D. Exclusions
	E. Definitions F. Duties of the insured after a loss
	G. Obligations of the insurance company H. Mortgagee rights
	I. Proof of loss
	J. Notice of claim
	K. Appraisal
	L. Other Insurance
	M. Assignment
	N. Subrogation
	O. Elements of a contract
	P. Additional (supplementary) payments
	Q. Loss settlement provisions including consent to
	settle a loss
	R. Representations and misrepresentations
	S. Concealment
	T. Endorsements
	U. Loss Payable
IV.	RESPONSIBILITIES AND DUTIES OF AN ADJUSTER
	REPORT9
	A. Loss
	Inception/Expiration Date     Occurred a Pate
	Occurrence Date     Identification of Parties Involved
	Policy Form/Number
	Description of Loss
	6. Coverages
	7. Deductible
	8. Tort/Joint Tort Feasors
	B. Loss/Damage Valuation
	Direct Loss vs. Indirect Loss
	2. Damages
V.	GEORGIA LAWS, RULES, AND REGULATIONS
	PERTINENT TO ALL ADJUSTERS 5
	A. Insurance Commissioner/Department
	Broad powers and duties
	2. Examination of records
	<ol><li>Cease and desist orders</li></ol>
	4. Penalties
	B. General Definitions
	Domestic, foreign, alien
	Insurance transactions
	3. Authorized/unauthorized companies and certificate of
	authority
	4. Third Party Administrators (practices, responsibilities,
	and duties)
	<ol> <li>Insurance Services Office (ISO)</li> <li>Licensing requirements</li> </ol>
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- D. Adjuster (practices, responsibilities, and duties)
- E. Unfair/prohibited practices
  - 1. Rebating
  - 2. Defamation
  - 3. Discrimination
  - 4. Unfair claims practices
- G. Georgia Insurance Guaranty Association
- H. Automobile Insurance Plan
- I. FAIR Plan
- J. Financial Responsibility
- K- Cancellation/non-renewal

4. License revocation or suspension

1. Adjuster 2. Agreements

3. License maintenance

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